

**Villa Portofino East  
Community Development District**

**Miami-Dade County Ordinance #06-156  
Established November 3, 2006**

**Special Meeting Agenda**

Seat 1 (11/24): Kevin Ramirez – (C.)	
Seat 4 (11/26): Jorge Cepero – (V.C.)	
Seat 2 (11/24): Carl Mattone – (A.S.)	
Seat 3 (11/26):	
Seat 5 (11/24):	

**Monday  
October 2, 2023  
11:45 a.m.**

**1031 Ives Dairy Rd, Suite 228, Miami, Florida  
<https://global.gotomeeting.com/join/982897949>  
+1 (224) 501-3412; Access Code: 982-897-949**

1. Roll Call
2. Organizational Matters
  - A. Acceptance of Declination of Appointment to the Board from Ms. Liza Amara
  - B. Consideration of Appointment(s) of Supervisor(s) to Unexpired Term(s) of Office – Seat #3 (11/2026) and Seat #5 (11/2024)
  - C. Oath of Office for Newly Appointed Supervisor(s)
  - D. Election of Officers
3. Approval of Minutes of the February 24, 2020, May 18, 2020, November 16, 2020, January 11, 2021, May 17, 2021, July 19, 2021, October 18, 2021, May 16, 2022, July 18, 2022, November 21, 2022, May 15, 2023, and July 17, 2023 Meetings
4. Ranking of Respondents to RFQ to serve as District Engineer
5. Update on Replat Request
6. Authorization for an Appraisal if needed and Any Other Related Board Actions
7. Consideration and Ratification of Responsibility Letter to DERM and Discussion to Define Annual Obligation
8. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Field
  - D. Manager – Approval of Florida Insurance Alliance Districts Package Application with Egis Insurance & Risk Advisors
9. Financial Reports
  - A. Acceptance of Check Run Summary
  - B. Acceptance of Unaudited Financials
10. Supervisors Requests and Audience Comments
11. Adjournment

**Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.villaportofinoeastcdd.com>**